



Terms of Reference

Call for tender: "Experts as part of the Green Banking Expert Database"

This call seeks experts who can contribute to the Green Banking project's capacity building efforts, particularly in the areas of green hydrogen, green finance, renewable energy project development and small-scale renewable energy.

By:

Renewables Academy (RENAC) AG
Schönhauser Allee 10-11
10119 Berlin - Germany

Berthold Breid
Tel: +49-30- 5870870 – 48
Focal point: Ms. Gloria Gabriel
E-mail: greenbanking@renac.de

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2 General

Contracting Authority: Renewables Academy AG, Schönhauser Allee 10 – 11, 10119 Berlin, Germany, hereinafter referred to as RENAC.

Title: Call for tenders for " Experts as part of the Green Banking Expert Database". This call seeks experts who can contribute to the Green Banking project's capacity building efforts, particularly in the areas of green hydrogen, green finance, renewable energy project development and small-scale renewable energy.

Offer: The preparation of the proposal is not remunerated by RENAC.

Evaluation of the offers: RENAC will consider the price, scope and quality of the services proposed by bidders in the decision-making process for future assignments

Please note that RENAC will only contact bidders **if** there is a match in profile/ experience and assignments within the Green Banking project. Please note that being part of our expert database does not guarantee an assignment. We can only respond to market enquiries and consider your suitability for a project. Completing the online questionnaire will help us identify your key qualifications and best match your profile to potential assignments. Please note that the minimum working experience in the (renewable) energy sector is 5 years.

Contact: The contact person is Ms. Gloria Gabriel, gabriel@renac.de.

Submission of applications:

- Deadline for submissions: 9.08.2024, 13:00 PM Berlin Time
- Expressions of interest should be submitted via the online application form: <https://form.jotform.com/241443332030339>
- Bidders should include their CV and a concise cover letter in their applications

2.1 Requirements for the technical and financial proposal

The Bidder shall indicate their expertise in the areas listed in the online application form and provide a concise CV and cover letter highlighting how they have the necessary qualifications and experience to contribute to the Green Banking Programme. In particular, the Bidder should highlight their experience in developing learning materials for professionals, conducting either in-person or virtual trainings and/ or developing case studies in at least one of the following areas:

- green hydrogen
- green finance
- renewable energy project development
- small scale renewable energy development/ applications
- (international) climate change financing instruments

Bidders should highlight:

- Professional experience in green energy and climate finance in following countries: Brazil, Colombia, Indonesia, Kenya, South Africa and Vietnam

- Market research and projects in the aforementioned countries specifically related to the banking sector and project developer landscape
- Experience developing capacity building programmes with didactical methods and/ or adult learning methodologies
- Writing and communication skills in English. Expertise in Spanish and Portuguese are also welcome.

3 Introduction to the Green Banking programme

The lack of suitable financing options is still a major obstacle to tapping the climate protection potential of green energy in developing and emerging countries. One important reason is the reluctance of bankers and investors to finance renewable energy (RE), energy efficiency (EE), hydrogen, and storage technology projects, as well as the internationally available climate financing options, due to a lack of experience with such projects and perceived economic feasibility.

The Green Banking Initiative aims at sustainable capacity-building measures and support for banks, investors, and project developers in the partner countries. Training programs will be developed with country-specific content, continuously improved, and tailored to the needs of the target groups. The targeted countries are Brazil, Colombia, Indonesia, Kenya, South Africa, and Vietnam.

4 Scope of work

Within the framework of the Green Banking Programme, experts may be contracted to provide one of the following services:

- Providing either in-person or virtual trainings/ interviews
- Developing case studies
- Developing learning materials, including reading material, figures, tables, teaching videos, further reading, self-study exercises, and a Q&A forum
- Using and modifying online courses developed within the previous Green Banking Programme to add specific knowledge and case studies on small- and medium-scale projects suitable for the partner countries.
- Developing and providing live virtual classrooms (VC)

5 Target group of the Green Banking Programme

3.1. Financial sector

The training will target representatives from the following financial institutions:

- Development banks;
- Commercial banks;
- Private equity and venture capital firms;
- Infrastructure funds and other institutional investors.

3.2 Private sector

The training will target the following stakeholders from the private sector:

- Project developers who design and implement RE projects and EE measures. These may comprise engineering companies specialized in larger-scale projects, service providers who operate and/or maintain RE applications as well as energy consultants who act anywhere along the Green Energy value chain;
- Corporate companies and SMEs with the potential to invest into RE applications or EE measures and thus also represent the group of potential bank clients;

3.3 Public sector and other stakeholders

- Representatives from ministries and authorities that are involved in the regulatory process of RE projects or EE measures, including economic and financial regulations;
- Representatives from RE associations, EE networks, NGOs promoting green energy projects or other stakeholders who act as multipliers to promote the realisation of RE applications and EE measures;
- Representatives from the media who intend to serve as promoters for policies, regulations and support mechanism that facilitate green energy investments.

3.4 Granting rights of use

The Bidder must agree to grant RENAC the non-exclusive rights of use to all the materials produced within the scope of this tender including but not limited to any texts, tables, photographs, images, documents or other work delivered by the Bidder to RENAC, with the exception of third-party pdf files for further reading. The Bidder grants RENAC the right to use these materials in their delivered form or after having undergone curation including any editing, modifying or adapting. This means that the Bidder grants RENAC the right to publish, translate and commercialise the received materials or a curated version of these in any medium as part of RENAC's business operations, renouncing any remuneration deriving from revenue obtained by RENAC as a result.

The granting of rights of use is part of the contractual obligation of the Bidder to RENAC. By granting non-exclusive rights of use, the Bidder irrevocably grants the spatially, temporally and contextually unrestricted and free right to use the materials as listed above.

The Bidder guarantees it has the right to use all of the materials delivered to RENAC and that it possesses all the required rights of use from the owners of copyrights, ancillary copyright and other rights and/or is entitled to grant the required rights of use to RENAC. After completion of all services, the Bidder will send RENAC a file in which the granting of the above rights of use is explicitly stated for all the documents delivered to RENAC by the Bidder.

6 Confidentiality and public access to documents

The bidding process will entail the collection and handling of personal information, including the bidder's name, address, and other relevant details. All documents submitted by the bidder will be transferred to RENAC's ownership and treated as confidential.

Unless stated otherwise, the information and personal data provided by the bidder in response to inquiries from RENAC are essential for the evaluation of the bid, in line with the specifications of the tender. This data will be processed exclusively for the purpose of assessing the bid by RENAC. Participants in the tender process reserve the right to request access to their personal data and to correct any inaccuracies or incomplete information.

7 Prices

7.1 Currency of tender

Daily rates must be quoted in Euro and the invoices shall be issued in the same currency (Euro). The bank account must have the same name as the Contractor when an assignment is agreed upon.

7.2 All-inclusive prices

Daily rates submitted in response to this tender must be inclusive of all costs involved in the performance of the contract and must include any taxes applicable, including Value-Added Tax. Extra expenses incurred in the performance of the services will not be reimbursed separately by RENAC.

7.3 Price revision

Prices submitted in response to this tender will be fixed and are not subject to revision.

7.4 Costs associated with preparing and submitting an offer

RENAC will not reimburse any costs incurred in the preparation and submission for this tender. Any such costs must be paid by the Bidder.

8 Award of the contract

8.1 Selection of the selected tender

The contract will be awarded to the tenderer offering the best value for money or the most economically advantageous bid, taking into account the necessary prerequisites.

8.2 No obligation to award

Completing the procedure of the call for tenders in no way imposes on RENAC an obligation to award the contract. RENAC shall not be liable for any compensation with respect to tenderers whose offers have not been accepted, nor shall RENAC be liable when deciding not to award the contract.

8.3 Notification of outcome

Successful bidders will be informed in writing about the outcome of the call for tender. Please note, that being part of the expert-database does not guarantee an assignment.